

Onatti Productions Ltd

Generic Touring Risk Assessment

Activity / Hazard	Persons at Risk	Potential Risk	Control Measures	Risk Level
Arrival and unloading at schools	Actors, students, staff	Collision with pedestrians or students	Vehicles parked only in approved areas. Care taken when reversing or unloading. Where required, one actor guides the vehicle. Actors remain alert to student movement around site.	Low
Carrying scenery and equipment	Actors	Minor strains or manual handling injuries	Equipment kept lightweight. Two actors available to assist with lifting where necessary. Actors trained to lift carefully and avoid overloading.	Low
Moving equipment through school premises	Students, staff, actors	Trips or collisions	Equipment moved slowly and carefully. Walkways kept clear where possible. Actors remain aware of students in corridors and performance areas.	Low
Erecting portable scenery	Actors, students	Collapse or instability of scenery	Only Onatti actors erect or dismantle scenery. Scenery checked for stability before use. Lightweight wooden frame construction used.	Low
Trailing cables from speaker or charging equipment	Students, staff, actors	Trip hazards	Minimal cable use. Portable battery-powered Bluetooth speaker used where possible. Cables routed away from walkways and removed immediately after use.	Low
Use of portable speaker equipment	Actors, audience	Minor electrical fault or damage	Equipment visually inspected before use. Charging cables regularly replaced and maintained in good condition. No complex electrical systems used.	Low

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Student participation during performances	Students, actors	Minor accidents during participation	Participation activities designed to be low-risk and supervised. No physical contact permitted between actors and students. School staff remain present throughout performances.	Low
Slips, trips and falls in performance area	Students, staff, actors	Minor injury	Performance area visually checked before use. Bags, cases and unused equipment removed from walkways. Actors maintain tidy working area.	Low
Fire or emergency evacuation	Students, staff, actors	Injury during evacuation	Actors familiarise themselves with fire exits and school evacuation procedures upon arrival. School staff instructions followed at all times.	Low
Touring travel between venues	Actors, other road users	Road traffic accident or driver fatigue	Drivers hold valid licences and drive in accordance with road laws. Rest breaks taken where required. Vehicles hired from reputable providers and maintained appropriately.	Medium
Safeguarding while working in schools	Students	Safeguarding concern	Actors required to hold DBS certificates or police checks from country of residence. Actors sign in at reception and follow school safeguarding procedures at all times. No photography or filming of students permitted.	Low
Setup and pack-down procedures	Actors	Minor injury during assembly/disassembly	Setup and pack-down carried out by two actors over approximately 30 minutes. Equipment designed for quick assembly with minimal manual handling risk.	Low

Additional Information

Nature of Performance

Onatti Productions Ltd tours educational theatre performances to schools and educational venues throughout the United Kingdom.

Performances typically involve:

- Two professional actors.
 - Lightweight portable scenery.
 - Portable Bluetooth speaker.
 - Audience participation by students.
 - No stage lighting rigs.
 - No pyrotechnics, smoke, haze or special effects.
 - No ladders, elevated platforms or working at height.
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Emergency Procedures

In the event of an emergency:

- School emergency procedures take priority at all times.
 - Actors will follow instructions given by school staff.
 - Performances will stop immediately if required for safety reasons.
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Review

This risk assessment will be reviewed annually or sooner if touring arrangements or equipment change significantly.

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